

Councillors Cole, Collins, Dykstra, England, Fabb, Gifford, Land, Ntuk, Parker, Potts, Sproats, Wilcox, Willis, Withams and Wyatt of

WARBOYS PARISH COUNCIL

ARE SUMMONED TO THE NEXT PARISH COUNCIL MEETING

To be held on Monday 12th February 2024 at 7.00p.m.

At Warboys Parish Centre Hall, High Street, Warboys PE28 2TA

Signature Mrs J Drummond **6th February 2024**

Parish Clerk to Warboys Parish Council

The Public and Press are cordially invited to attend.

AGENDA

25/24 WELCOME

26/24 APOLOGIES FOR ABSENCE

27/24 MEMBERS INTERESTS

To receive declarations from Members as to disclosable pecuniary and non-statutory disclosable interests and the nature of those interests in relation to any agenda item. (See note below)

28/24 MINUTES OF 8th JANUARY 2024

To confirm the Minutes of the meetings of the Council held on 8th January 2024 (copy attached).

29/24 SPECIAL MEETING MINUTES OF 22nd JANUARY 2024

To confirm the Minutes of the Special meeting of the Council held on 22nd January 2024 (copy attached).

30/24 CLERK'S REPORT

Clerk to update Members on activities effecting and pertaining to the Parish.

Please note that no decisions can lawfully be made under this item. LGA 1972 Schedule 12 s10 (2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

31/24 OPEN FORUM

Open Forum of ten minutes duration for members of the public to address Councillors. If no members of the public are present the meeting will continue.

At the close of this agenda item members of the public will no longer be permitted to address the Council.

32/24 REPORT BY DISTRICT COUNCILLORS

An opportunity for County and District Councillors to report upon any matters relevant to Warboys from their respective authorities.

33/24 CROFT HOLME CLOSE AND SPORTS GROUND ANTI-SOCIAL BEHAVIOUR

To address concerns from residents of Croft Holme Close following anti-social behaviour on Warboys Sports Ground property after facilities have closed; recently a burglary reported that access was gained via the grounds. There is further frustration as a temporary building on the sports field should have been removed before 5th June 2022 and remains.

34/24 ONYETT'S FIELD BIODIVERSITY FOR ALL

To consider Cllr Sproats' proposal for final approval of potential environmental works to be completed at Onyett's field. The funding for the project will be obtained from the HDC Biodiversity for All grant scheme.

34/24 REPLACEMENT PARISH CENTRE

To consider an update by the Clerk on the present situation.

35/24 EVENTS

To consider updates from Cllr Wyatt for 80th Anniversary of D-Day and Feast Week; which includes the approval of payment for Cllr Potts' band to play at the annual Feast Week Concert.

36/24 DIAMOND JUBILEE HISTORY PLAQUE

To consider Cllr Cole's repair options and provide an update following water damage to the history plaque located by the entrance to Forge Way.

37/24 CLOCK TOWER ELECTRICAL SAFETY REPORT

To review and approve the payment for essential safety works to be carried out at the Jubilee Clock Tower, organised by Cllr Fabb.

38/24 PARISH CENTRE ENERGY SUPPLIERS

To consider and approve new energy supply options for the current parish centre following ending of gas and electricity plans. (copy attached)

39/24 MEETING DIGITAL RECORDINGS

To consider Cllr England's proposal to keep digital meeting recordings as part of the council's archives.

40/24 ACCOUNTS

To approve the payment of accounts for the past month (to follow).

41/24 BUDGETARY CONTROL

To receive the budgetary control statement for December 2023 together with the list of Parish Centre bookings for that month (to follow).

42/24 EXCLUSION OF PUBLIC

To resolve to exclude the public from the meeting under the section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 as the following items relate to a claim against the Council and employment matters.

43/24 INSURANCE CLAIMS

To consider an update by the Clerk regarding ongoing insurance claims.

44/24 STAFFING MATTERS

To consider the Clerks' proposal to include new tasks and redistribute existing tasks hence amending the current administrative structure and implementation of zero-hour contracts for 2 members of Parish Council staff.

- a) Deciding the best option for administrative staffing structure for the parish council.
- b) Agreement to advertise.
- c) Implementation of zero hours contract.
- d) Merge the Employment Panel and the Appointments Panel into Employees, resources, and recruitment committee.

45/24 OUTGOING CLERK RETIREMENT MATTERS

To discuss and agree arrangements for the outgoing Clerk's retirement celebrations.

46/24 NOTICES AND MATTERS FOR THE NEXT AGENDA

For members of the Council to raise any matters to be included in the next agenda.

MEETING CLOSED

(Note:

Members are reminded of the need to declare any disclosable pecuniary or non-statutory disclosable interests in any item appearing on the agenda or to be discussed at the meeting and to give the reason for the disclosure. Disclosure should be made at the commencement of the meeting or otherwise as soon as the interest becomes apparent

A Member who declares a disclosable pecuniary interest that has not been registered with Huntingdonshire District Council must register that interest with that authority within 28 days of the meeting.

A Member who has declared a disclosable pecuniary or non-statutory disclosable interest must leave the room when the item is being discussed, unless a dispensation has been granted by the Council. Applications for a dispensation using the approved form must be submitted to the Clerk prior to the commencement of the meeting for items appearing on the agenda or, in the event of an additional item, prior to that item being discussed.

Failure to comply with the legislation in relation to disclosable pecuniary interests is a criminal offence, subject to a maximum fine of £5,000 and/or disqualification from being a councillor for up to 5 years.